

**Purpose:** To specify procedures for participating cadets, instructors, chaperones, bus drivers and guests to gain access to the Naval Air Station Pensacola (NASP) for the 2016 NJROTC Nationals Academic, Athletic, and Drill Competition.

**Reference:** (a) CNIC Naval Air Station Pensacola Website

**Discussion:** Naval Air Station Pensacola recently tightened its base access policy. This change will have a **SIGNIFICANT** impact on guests of the 2016 Navy National Academic, Athletic, and Drill Competition to be held on board NASP 1-2 April 2016, that do not hold a valid military or DoD ID card. The competition and award ceremony Saturday night will require access to the main base. Access to the main base will only be granted to employees, military and DoD cardholders, and **vetted personnel** that have passed a background check.

**Base access for participants, instructors bus drivers and chaperones:**

- Participating cadets will enter NASP via the main gate Visitor's Lane aboard their team bus, escorted by their NJROTC instructor, with their retired military ID.
- NJROTC instructors will escort their team bus with cadet participants, chaperones and bus driver aboard NASP.
- Commercial team bus drivers should hold a Transportation Worker Identification Credential (TWIC). School System Bus Drivers are normally vetted and credentialed by their school districts. Without one of these credentials, team bus drivers will not be able to exit the main base and reenter on their own.

**Base access for guests:** All other personnel that desire to visit NASP to observe the competition or the award ceremony in a vehicle that cannot be escorted by a military or DoD cardholder **must be vetted** and on an access list that will be at the front gate. Vetting is achieved by completing the Attached Enclosure (1), OMB 0703-0061, Department of the Navy Local Population ID Card/Base Access Pass Registration, and submitting it to base security 10 working days ahead of time. After successful completion of the background check, NASP security will place the visitor's name on the access list. NJROTC instructors must determine which guests from their school will require this access and facilitate their vetting.

- NJROTC instructors will be listed as the base access sponsor – block 25.
- To assist with organization, the NJROTC unit high school should also be listed in block 25.
- NJROTC instructors must distribute, gather and submit the completed forms to NASP base security NLT 17 March, unless late qualifying competitions preclude making this deadline. In those cases, the forms must be submitted ASAP in order to ensure access can be granted for these guests.
- NASP Security Points of Contact are:
  - [thelma.wilson@navy.mil](mailto:thelma.wilson@navy.mil)
  - [monty.shields@navy.mil](mailto:monty.shields@navy.mil)
  - POC phone number (850) 452-4153
- NJROTC instructors should advise guests using enclosure (2) about what past behavior, likely to be discovered during the vetting/background check, could prohibit them from gaining base access. NJROTC instructors should advise guests of the

certainty of not being granted base access if there is a problem with the vetting process, and to consider this when making travel plans.

- NJROTC instructors should forward a list of guests submitted for vetting to their Area Manager. Area Managers will coordinate with NSTC CD to ensure appropriate feedback on the vetting of guests is provided to participating units.
- The DoD does not recognize all driver's licenses/ID's from the following states due to their non-compliance with the Real ID Act: Missouri, Illinois, Minnesota, Washington and New Mexico. Guests who possess an ID from one of the aforementioned states that are not Real ID compliant (not labeled as such and no hologram) must show another form of ID (i.e. passport, social security card, birth certificate, etc) to gain access to the base.
- Working hours for NASP pass and ID are **Monday – Friday, 0730-1500** only.
- Guests that have submitted forms ahead of time and pass the background check can gain access to the base by using the Visitors lane and presenting an ID to the guard, who will check the names of all vehicle occupants on the access list. Additionally, **each vehicle entering the base will be required to obtain a vehicle pass. Drivers must have a valid license, registration, and proof of insurance (printed, not displayed on a phone).**
- Each participating instructor is charged with precluding NASP security action, described below, if guests arrive that are not vetted. Either would be unfortunate, demonstrate poor management, and would negatively impact their team's experience at the event:
  - Guests not on the access list that arrive during working hours will be directed to the Pass and ID office where they will may be handled on a case basis for vetting/background check, or turned away.
  - Guests that are not on the access list that arrive after hours will be turned away and not allowed aboard NASP.

## **ISSUES Preventing Base Access**

- Any felony conviction within the past ten years.
- Any conviction of an offense meeting the sexual offender criteria of the SORNA of 2006.
- More than one misdemeanor conviction involving drug use, drug paraphernalia, or illegal possession and or distribution of drugs with the past ten years.
- More than one conviction of larceny or theft, not classified as a felony, within the past ten years.
- Any conviction of a weapons violation, within the past 10 years.
- Conviction of violent offenses, such as aggravated battery, resisting arrest with violence, etc., within the past 10 years.
- Outstanding wants or warrants from any jurisdiction, whether or not extraditable.
- Membership within the previous ten years in any organization that advocates the overthrow of the U.S. Government.
- Any person currently barred from all Navy installations listed in the CLOEC.
- Security concerns/personnel without proper documentation.